

FHWA REPORTING UPDATES

August 25, 2020

Dear Valued LCPtracker User,

This message is notification of two important changes in LCPtracker regarding the FHWA 1391 and 1392 reports.

The first update is made after a newly obtained understanding of the ever-changing regulations and clarifications issued by FHWA in regard to these reports.

Specifically, in regard to **"Table A" in both the 1391 and 1392 reports**, FHWA has clarified the expectation so that "Table A" should be the total count of all employees, including Apprentices and OJTs.

LCP has updated the reports to reflect this, but if any 1391 reports were generated prior to this change on 8/23/2020, "Table A" will only show the Journeymen count.

The second change is related to the month that was showing under field #6 on the 1391 Report. Instead of always stating "July", the report was displaying the month based on when the report was generated. This has now been corrected.

Please keep in mind that **the FHWA 1392 Report is what will be submitted to FHWA in the near future**. When this is generated, all updates described here will be included.

If you are **an Administrator** that submits the FHWA 1392 to FHWA, please note that the 1392 report will generate with these new changes regardless of what Contractors may have submitted on the FHWA 1391 reports prior to this recent update.

We do apologize if these recent discoveries have impacted your account and report generation. We have updated all of our Training Materials to reflect the changes made.

Please do not hesitate to let us know if you have any questions or concerns.

Sincerely,
Your LCPtracker Team