

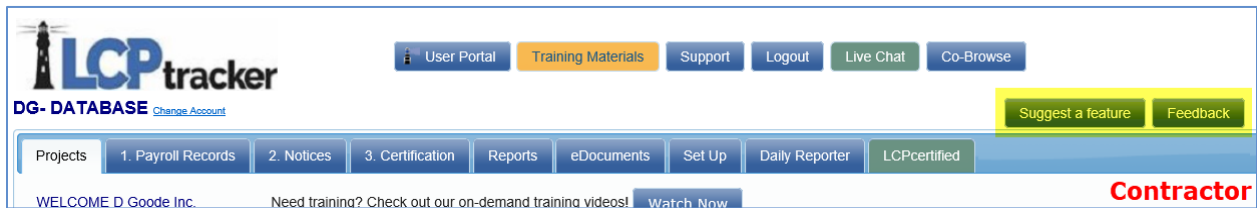


CONTRACTOR RELEASE DOCUMENT

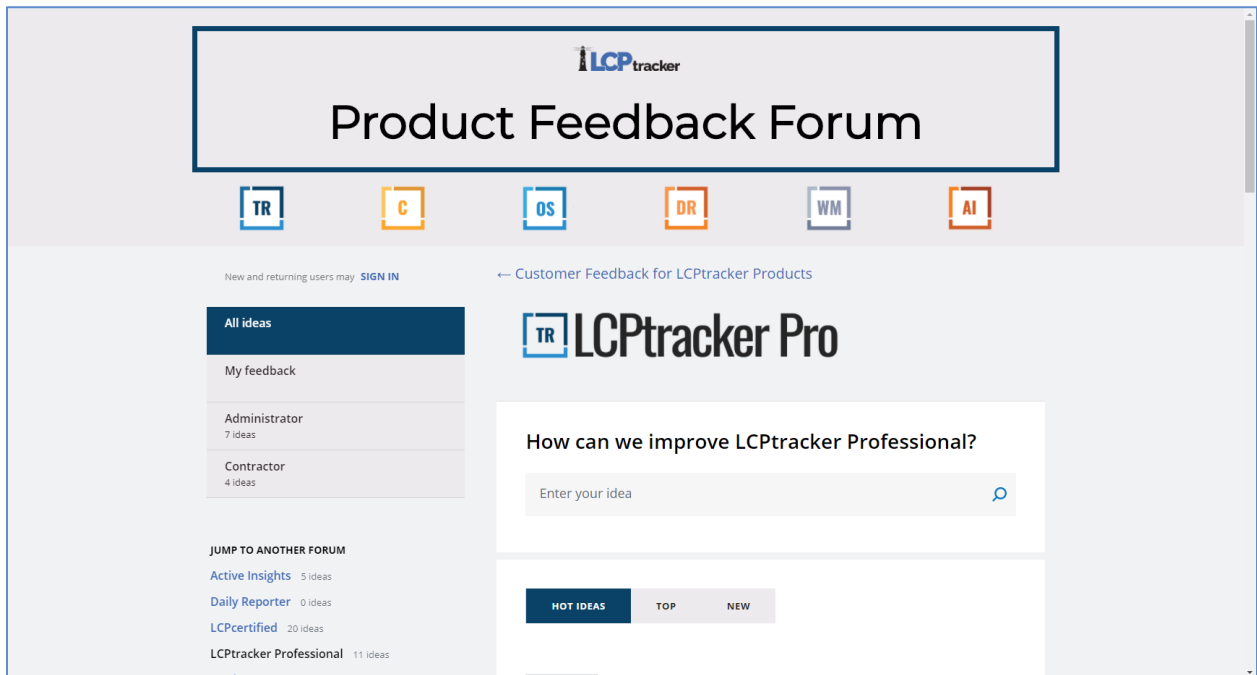
Suggest a Feature and Feedback buttons added to LCPtracker

Administrator Database Area Affected: *top right corner of all tabs*

Contractor Database Area Affected: *top right corner of all tabs*



“Suggest a Feature” button will take users to: <https://lcptracker.uservice.com/forums/922735-lcptracker-professional>





“Feedback” button will open this widget:

Suggest a feature Feedback

Post an Idea X

When you post an idea to our feedback forum, others will be able to subscribe to it and make comments.

|

Next

IDOL Export now available to Contractors

Contractor Database Area Affected: *Projects > Certified Payrolls*

Users are now able to pull the IDOL export file by clicking on the “IDOL Export” button. Contractors - if you are working on a project in Illinois and do not see the export, contact your Administrator to discuss, they will have to update project setup from their side.

Projects Certified Payrolls

Project:
IL Convention Center | 456

Help

Payroll Certifications			
Week End Date	Performing	Accept Status	
10/03/2020	YES	Submitted	Edit Report IDOL Export Details

Page 1

Contractor



Address History update – greyed out current address to move to history

Contractor Database Area Affected: *Set Up > Add/Edit Employee*

When a user is entering a new address for their employee, they can now easily send their previous address to the historical addresses. The user will click on “Enter New Address”

Address 1	Address 2	City	State	Zip Code	Move-out Date	Exempt	Address Validated	
663 67th Pl		Springfield	OR	97478	07/31/2020	NO	YES	Edit Delete

Then they will be prompted to enter a move-out date for the previous address. The previous address will be greyed out to prevent overriding this address with the new address.

Enter a Move-out Date to Complete Moving This Address into Address History.

Address 1 *	Address 2
5729 Main St	

City *	State *	ZipCode *
Springfield	OR - OREGON	97478

Move-out Date *
10/03/2020 x

✓ Address Validated

Done Cancel



Then the previous address will be moved to the Historical Addresses

▸ Add / Edit Employee Information

▾ Address Information

Address 1 * Address 2

City * State/Province * Zip * [Validate Address](#)

[Edit Current Address](#) [Enter New Address](#)

[Add Historical Address](#)

Historical Addresses									
Address 1	Address 2	City	State	Zip Code	Move-out Date	Exempt	Address Validated		
5729 Main St		Springfield	OR	97478	10/03/2020	NO	YES	Edit	Delete
663 67th Pl		Springfield	OR	97478	07/31/2020	NO	YES	Edit	Delete

▸ Demographic Classifications